

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 1**

ENJOINING THE DISCLOSURE OF ALL FINANCIAL TRANSACTIONS AND CONTRACTS

In order to help the new administration undertake measures necessary for the effectiveness and efficiency of government operations, the heads of all departments, bureaus, offices and agencies, including government-owned and controlled corporations and their subsidiaries, shall make a full disclosure of all financial transactions and contracts, whether pending, approved or completed, entered into by their respective offices for the period of six (6) months preceding June 30, 1998.

A complete report to the President through the Executive Secretary shall be made within fifteen (15) days from issuance of this circular.

For compliance.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, July 2, 1998.

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 2**

INFORMING ALL CONCERNED OF THE APPOINTMENT OF **FELICITO C. PAYUMO** AS  
CHAIRMAN OF THE SUBIC BAY METROPOLITAN AUTHORITY

All heads of departments, bureaus, offices and agencies of the national government, including government-owned and controlled corporations, and all local government officials and military and police provincial commands in the provinces of Zambales and Bataan, and in the City of Olongapo, are hereby informed that the President has appointed **FELICITO C. PAYUMO** as Chairman of the Subic Bay Metropolitan Authority (SBMA) on June 30, 1998.

In view of this, all are enjoined henceforth to transact all business relating to the Subic Bay Metropolitan Authority with Chairman Felicito C. Payumo.

For compliance.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, July 2, 1998.

*Source: Presidential Management Staff*

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

**MEMORANDUM CIRCULAR NO. 3**

DIRECTING ALL GOVERNMENT DEPARTMENTS, AGENCIES,  
GOVERNMENT-OWNED AND/OR CONTROLLED  
CORPORATIONS, STATE COLLEGES AND UNIVERSITIES, AND  
OTHER INSTRUMENTALITIES TO MAKE ALL THEIR  
COMPUTER-BASED INFORMATION SYSTEMS YEAR 2000 (Y2K)  
COMPLIANT

**WHEREAS**, there exists the millennium bug or the Year 2000 (Y2K) problem arising from using two digits instead of four digits to show the year in computer systems and applications, and which at the turn of the century will show 00 for the year 2000 and be interpreted as year 1900;

**WHEREAS**, the millennium bug or the Y2K problem will create serious problems inherent in computer software and hardware systems; and;

**WHEREAS**, there is a need for all government agencies and offices to identify all critical application systems affected by the year 2000 date change and to undertake precautionary and corrective measures to ensure the internal readiness of computer systems and applications.

**NOW, THEREFORE, I, JOSEPH EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order:

**Section 1.** All government departments, agencies, government-owned and/or controlled corporations, state colleges and universities, and other government instrumentalities to make all their computer-based information systems Y2K compliant on or before 21 December 1998. As such, these entities are enjoined to:

- a) Conduct a comprehensive audit of their respective computer systems and applications to determine their internal readiness for the Year 2000;
- b) Assess the Y2K impact in case the problem persists;
- c) Undertake all necessary precautionary and corrective measures to ensure internal readiness of all their computer systems and computer applications, in coordination with the National Computer Center; and
- d) Submit a status report on the matter to the Office of the President, through the National Computer Center and the Presidential Management Staff.

**Section 2.** This Memorandum Circular shall take effect immediately.

**DONE** in the City of Manila this 31st day of July, in the year of Our Lord, Nineteen Hundred and Ninety-Eight.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 4**

**DIRECTING THE FULL DISCLOSURE OF CERTAIN LOAN TRANSACTIONS BY  
GOVERNMENT FINANCING INSTITUTIONS**

To enable the government to effectively assess its current financial operations, all government financing institutions are hereby directed to submit to the President, through the Executive Secretary, within fifteen (15) days from the effectivity of this circular, a complete list of all past due loans over P10 Million and all loans, credits, indebtedness and other forms of credit accommodations, whether due or to become due, approved for reasons other than in the course of normal banking transactions or without being subject to or complying with standard banking requirements.

A full disclosure of all the financial details and other relevant information shall likewise be submitted, including the collateral and other security arrangements to secure the performance and payment of such loans, credit and indebtedness.

This circular shall take effect immediately.

For compliance.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, July 9, 1998.

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 5**

REQUIRING ALL HEADS OF DEPARTMENTS, AGENCIES AND OFFICES TO COORDINATE WITH THE DEPARTMENT OF BUDGET AND MANAGEMENT AND THE DEPARTMENT OF FINANCE IN THE PREPARATION OF BUDGETARY PRESENTATIONS

In order to effectively implement a sound policy of financial restraint in view of the budgetary constraints the country is currently addressing as a result of the adverse regional financial situation, there is a need to harmonize and coordinate efforts in the preparation of budgetary presentations.

Toward this end, all departments, agencies and offices, in the preparation of their budgetary presentations, are hereby directed to coordinate with the Department of Budget and Management and the Department of Finance regarding source of funds, funding priorities, mandatory expenditures and similar technical requirements, and the matter of unfunded laws or laws passed with funding deficiencies the total requirement of which, as of 1998, already amount to approximately P435.1 Million.

The Department of Budget and Management is hereby tasked to take the lead in the effective implementation of this circular.

For compliance.

By authority of the President:  
(Sgd.) RONALDO B. ZAMORA  
Executive Secretary

Manila, July 13, 1998.

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 6**

DIRECTING ALL HEADS OF THE NATIONAL GOVERNMENT OFFICES INCLUDING GOVERNMENT-OWNED AND/OR CONTROLLED CORPORATIONS AND GOVERNMENT FINANCIAL INSTITUTIONS TO DISCLOSE ALL THEIR REAL PROPERTY NATIONWIDE

In line with the new administration's efforts towards effective and efficient government operations and in order to maximize the utilization of government assets, all national government offices including government-owned and/or controlled corporations and government financial institutions are hereby directed to disclose all their real property nationwide.

A complete report indicating their respective locations (by Province) shall be submitted to the President through the Executive Secretary within thirty (30) days from issuance of this circular.

For strict compliance.

Done in the City of Manila, this 31st day of July in the year of Our Lord, Nineteen Hundred and Ninety-Eight.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source: Presidential Management Staff*

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 7**

DIRECTING THE FORMULATION OF THE MEDIUM-TERM PHILIPPINE DEVELOPMENT  
PLAN, 1999-2004

**WHEREAS**, Article XII, Section 9 of the 1987 Constitution mandates the economic and development planning agency of the government to implement continuing integrated and coordinated programs and policies for national development after consultations with the appropriate public agencies, various private sectors, and local government units;

**WHEREAS**, the vision of the Estrada Administration calls for poverty reduction through sustained growth and effective targeted support programs for the poor and vulnerable sectors of society;

**WHEREAS**, there is a need to translate the vision of the Estrada Administration into specific policies, programs, and targets, as well as define the enabling legislation that will support such undertaking;

**WHEREAS**, in line with the objective of government to rationalize government spending and ensure effective governance, the development plan to be formulated shall be the basis of the three-year expenditure framework which specifies the resource allocation of the national government, as well as the sectoral plans of the various agencies;

**WHEREAS**, there is a need to ensure that the development plan to be formulated reflect the aspirations of all sectors of the Philippine society, including the marginalized sectors and communities, the private sector, civil society, and the government;

**NOW, THEREFORE, I, JOSEPH EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order that:

**SECTION 1. *Lead Coordinator.*** The National Economic and Development Authority (NEDA) shall coordinate the preparation of the Medium-Term Philippine Development Plan, 1999-2004 which shall focus on attaining the vision of a more prosperous, equitable, and peaceful society through sustained growth, efficient and targeted programs to support the poor and vulnerable sectors of society, and effective governance particularly the pursuit of peace and order. As the Lead Coordinator, NEDA is hereby authorized to create the appropriate committees, as may be necessary, to ensure the efficient discharge of its functions.

**SECTION 2. *Components of the Plan.*** The Plan shall contain at least the following basic elements:

- a. Development goals and objectives;
- b. Strategy and policy framework to attain the goals and objectives; and
- c. Priority sectoral activities including programs and projects, measurable targets, and the legislative agenda supportive of the development objectives.

**SECTION 3. *Consultations with Concerned Agencies and Sectors.*** The Plan shall be formulated in close collaboration and consultation with other agencies of the executive branch, the legislative branch, the local government units, and the private/non-government sectors. All departments, agencies and government-owned-and/or-controlled corporations shall participate in the formulation of the Plan through the planning committees that will be organized, or through the consultation process. For this purpose, they shall draw inputs from their regional offices, which in turn shall consider regional development goals and strategies, as well as the physical framework for the regions and local needs.

**SECTION 4. *Planning Guidelines.*** The process to be followed in the formulation of the Plan shall be in accordance with the planning guidelines to be prepared by the NEDA Secretariat.



**SECTION 5. *Funding.*** The Department of Budget and Management shall provide the funds necessary for the attainment of the objectives of this Circular, subject to the usual accounting and auditing requirements.

**SECTION 6. *Effectivity.*** This Circular shall take effect immediately.

**DONE** in the City of Manila this 11th day of August in the year of Our Lord, Nineteen Hundred and Ninety-Eight.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 8**

DIRECTING ALL HEADS OF NATIONAL GOVERNMENT OFFICES INCLUDING GOVERNMENT-OWNED AND/OR GOVERNMENT CONTROLLED CORPORATIONS AND GOVERNMENT FINANCIAL INSTITUTIONS TO EXPEDITE THE DISPOSITION OF ALL UNSERVICEABLE MOTOR VEHICLES UNDER THEIR RESPECTIVE RESPONSIBILITIES

In line with the new Administration's efforts to promote efficient government operations and maximize desired results, all national government offices, including government-owned and/or government-controlled corporations and government financial institutions are hereby directed to expedite the disposal of all unserviceable motor vehicles under their responsibilities nationwide, complying strictly with the instructions/guidelines contained in Executive Order No. 309 dated March 8, 1996 pertaining to the reconstitution of the Disposal Committee created in each department, bureau, office or agency under Executive Order No. 285 dated July 25, 1987.

A complete report showing the manner by which their respective unserviceable motor vehicles had been disposed of shall be submitted to the President through the Executive Secretary within thirty (30) days from the completion of the sale or disposition of the said motor vehicles.

For strict compliance.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

August 21, 1998.

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

**MEMORANDUM CIRCULAR NO. 9**

PROHIBITING GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS (GOCCs) FROM REFERRING THEIR CASES AND LEGAL MATTERS TO THE OFFICE OF THE SOLICITOR GENERAL, PRIVATE LEGAL COUNSEL OR LAW FIRMS AND DIRECTING THE GOCCs TO REFER THEIR CASES AND LEGAL MATTERS TO THE OFFICE OF THE GOVERNMENT CORPORATE COUNSEL, UNLESS OTHERWISE AUTHORIZED UNDER CERTAIN EXCEPTIONAL CIRCUMSTANCES

**WHEREAS**, there is a need to reduce government expenditures by minimizing the expenses of government-owned or controlled corporations (GOCCs) which hire private lawyers and law firms, considering the high cost of retainers, fees and charges that are paid to said private lawyers and law firms;

**WHEREAS**, one way of realizing savings on the part of government-owned or controlled corporations (GOCCs) is to implement and enforce pertinent laws and regulations which prohibit GOCCs from hiring private retainers and law firms to handle their cases and legal matters, and those which direct GOCCs to refer their cases and legal matters to the Office of the Government Corporate Counsel (OGCC) for proper handling;

**NOW, THEREFORE, I, JOSEPH EJERCITO ESTRADA**, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

**SECTION 1.** All legal matters pertaining to government-owned or controlled corporations, their subsidiaries, other corporate off-springs and government acquired asset corporations (GOCCs) shall be exclusively referred to and handled by the Office of the Government Corporate Counsel (OGCC).

GOCCs are thereby enjoined from referring their cases and legal matters to the Office of the Solicitor General unless their respective charters expressly name the Office of the Solicitor General (OSG) as their legal counsel.

However, under exceptional circumstances, the OSG may represent the GOCC concerned, Provided: This is authorized by the President; or by the head of the office concerned **and** approved by the President.

**SECTION 2.** All pending cases of GOCCs being handled by the OSG, and all pending requests for opinions and contract reviews which have been referred by said GOCCs to the OSG, may be retained and acted upon by the OSG; but the latter shall inform the OGCC of the said pending cases, requests for opinions and contract reviews, if any, to ensure proper monitoring and coordination.

**SECTION 3.** GOCCs are likewise enjoined to refrain from hiring private lawyers or law firms to handle their cases and legal matters. But in exceptional cases, the written conformity and acquiescence of the Solicitor General or the Government Corporate Counsel, as the case may be, and the written concurrence of the Commission on Audit shall first be secured before the hiring or employment of a private lawyer or law firm.

This circular shall take effect immediately.

**DONE** in the City of Manila this 27<sup>th</sup> day of AUGUST in the year of Our Lord, Nineteen Hundred and ninety-eight.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 10**

AUTHORIZING THE CONDUCT OF THE ORIENTATION COURSE ON PUBLIC GOVERNANCE FOR NEW GOVERNMENT EXECUTIVES AND DIRECTING ALL UNDERSECRETARIES AND ASSISTANT SECRETARIES TO ATTEND SAID ORIENTATION COURSE

The conduct of a two-day Orientation Course on Public Governance for New Government Executives aimed at providing new undersecretaries and assistant secretaries with a clear understanding of the intricacies and unique character of public service, is hereby approved.

In connection with this, all new appointed undersecretaries and assistant secretaries are hereby directed to participate in the said Orientation Course on official time, with entitlement to registration fee and transportation allowance, subject to the availability of funds and the usual accounting and auditing requirements, provided that adequate arrangements are made so that there will be no disruption of normal office activities/ services in their respective offices by reason thereof.

Participants shall submit to their respective Department Secretaries a complete report on their attendance or participation in the said Orientation Course.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 11**

In view of the continuous heavy rains and flooding of the streets, work in all government offices, including government owned and controlled corporations, are hereby suspended effective 3:30 o clock p.m. today. Government agencies performing vital functions shall, however, maintain a skeletal work force to continue their operations.

This Circular takes effect immediately.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, September 18, 1998.

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 12**

CREATING AN EXECUTIVE COMMITTEE TO TAKE CHARGE  
OF THE PREPARATION AND ARRANGEMENT FOR THE HOLDING OF  
THE 32<sup>ND</sup> ANNUAL MEETING OF THE BOARD OF GOVERNORS  
OF THE ASIAN DEVELOPMENT BANK, TO BE HELD IN MANILA  
FROM APRIL 30 TO MAY 2, 1999

There is hereby created an Executive Committee to assist in the preparation and arrangement for the holding of the 32<sup>nd</sup> Annual Meeting of the Board of Governors of the Asian Development Bank, which will be held in Manila from April 30 to May 2, 1999 composed of the following:

Ramon B. Cardenas		
Senior Deputy Executive Secretary	–	Chairman
Chairman, PCC-ADB		
Representative of the Central Bank		
Governor	–	Co-Chairman
Representative of the Secretary of		
Foreign Affairs	–	Co-Chairman
Representative of the Secretary of		
Finance	–	Member
Representative of the Press Secretary	–	Member
Representative of the Secretary of		
Trade and Industry	–	Member
Representative of the Secretary of		
Transportation and Communications	–	Member
Representative of the Secretary of		
Public Works and Highways	–	Member
Representative of the Secretary of		
Tourism	–	Member
Representative of the Director-General		
of the Philippine National Police	–	Member
Representative of the Commissioner of		
the Bureau of Immigration	–	Member
Representative of the General Manager		
of the Ninoy Aquino International Airport	–	Member
Representative of the Presidential		
Protocol Officer	–	Member

Representative of the Commissioner of Customs	–	Member
Representative of the Director of the National Quarantine Office	–	Member
Representative of the President of the Cultural Center of the Philippines	–	Member
Representative from the Presidential Security Group	–	Member

The Executive Committee may call upon heads of departments, bureaus and other offices of the government, as well as private organizations and associations, for such assistance as it may need for the accomplishment of its mission.

This Memorandum Circular takes effect immediately.

By authority of the President :  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, 25 September 1998.

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*. Manila: Presidential Management Staff.



MALACAÑANG  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

**MEMORANDUM CIRCULAR NO. 13**

AMENDING MEMORANDUM CIRCULAR NO. 3 DATED 31 JULY 1998 TO RE-SET THE DEADLINE FOR COMPLIANCE OF ALL GOVERNMENT DEPARTMENTS, AGENCIES, GOVERNMENT-OWNED AND/OR CONTROLLED CORPORATIONS, STATE COLLEGES AND UNIVERSITIES, AND OTHER INSTRUMENTALITIES TO MAKE ALL THEIR COMPUTER-BASED INFORMATION SYSTEMS YEAR 2000 (Y2K) COMPLIANT

**WHEREAS**, the Office of the President issued Memorandum Circular No. 3 on 31 July 1998 Directing all Government Departments, Agencies, Government-owned and/or Controlled Corporations, State Colleges and Universities, and Other Instrumentalities to Make All their Computer-Based Information Systems Year 2000 Compliant;

**WHEREAS**, the deadline for compliance prescribed in said Memorandum Circular was on or before 21 December 1998;

**WHEREAS**, the Office of the President also issued Executive Order No. 14 on 19 August 1998 Establishing the Presidential Commission on Year 2000 Compliance;

**WHEREAS**, the deadline prescribed in said Executive Order for the Commission to complete the task of making computer-based systems of all government institutions Year 2000 compliant is by September 30, 1999;

**WHEREAS**, there is a need to synchronize the deadlines under said issuances for consistency and to allow maximum compliance by all offices concerned;

**NOW, THEREFORE, I, JOSEPH EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order:

**Section 1.** The new deadline prescribed for all government departments, agencies, government-owned and/or controlled corporations, state colleges and universities, and other government instrumentalities to make all their computer-based information systems Y2K compliant is **on or before 30 September 1999**. Section 1 of Memorandum Circular No. 3 is hereby amended accordingly.

**Section 2.** This Memorandum Circular shall take effect immediately.

**DONE** in the City of Manila this 25<sup>th</sup> day of September, in the year of Our Lord, Nineteen Hundred and Ninety Eight.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source: Presidential Management Staff*

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*. Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

**MEMORANDUM CIRCULAR NO. 14**

DIRECTING PROVINCIAL GOVERNORS AND CITY MAYORS  
TO DESIGN AND IMPLEMENT THE PROYEKTONG  
PABAHAY SA PULIS IN EVERY PROVINCE AND CITY

**WHEREAS**, Section 9, Article II of the Constitution states that “The State shall promote a just and dynamic social order that will ensure the prosperity and independence of the nation and free the people from poverty through policies that provide adequate social services, promote full employment, raise standard of living, and an improved quality of life;

**WHEREAS**, consistent with this State policy there is a need to accelerate the upliftment and life conditions of the members of the Philippine National Police that is primarily charged with the responsibility to protect the rights, security and property of individuals and communities, as well as, ensure peace and order to sustain an environment conducive for progress and development;

**WHEREAS**, a continuing and basic concern of the members of the Philippine National Police is the alleviation and improvement of their economic standing and quality of life of by providing them decent and affordable housing units.

**WHEREAS**, in recognition of housing as catalyst of economic growth and development, the State, as provided for under the Urban Development and Housing Act of 1992 (UDHA), established the continuing program of urban land reform and housing to make available, at affordable cost, decent housing and basic services to the underprivileged and homeless citizens including low-income groups;

**WHEREAS**, Section 39, Article X of the Urban Development and Housing Act of 1992 mandated (charged) the local government units with the implementation of this Act in their respective localities, in coordination with the HUDCC and other government agencies, the Presidential Commission for the Urban Poor, the private sector and other non-government organizations;

**WHEREAS**, Sections 17b3(viii), 17b4 and 20 of the Local Government Code of 1991 specifically defined the functions and powers devolved to the provinces and cities in relation to low-cost housing and land use planning;

**NOW, THEREFORE, I, JOSEPH EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order:

**Section 1.** All Provincial and City Governments shall develop and implement a Projektoong Pabahay sa mga Pulis for local police operating in their jurisdiction, in support of the national program of providing decent and affordable housing units to members of the Philippine National Police, and accordingly, identify available lands of the government to be used for the local PNP housing program.

**Section 2.** Provincial governors and city mayors shall be authorized to define the implementing guidelines for awarding housing units to the members of the police force in their respective province or city, in close coordination with the National Police Commission (NAPOLCOM), and subject to guidelines and procedures as prescribed by the DILG.

**Section 3.** The Department of Environment and Natural Resources and all the concerned government housing agencies including the Housing and Urban Development Coordinating Council shall assist the Provincial and City Governments in the formulation and implementation of the Projektoong Pabahay sa mga Pulis. All other government agencies shall henceforth extend the necessary technical assistance

and service delivery components to ensure a well developed and livable communities for the target beneficiaries of the program.

**Section 4.** This Memorandum Circular shall take effect immediately.

**DONE** in the City of Manila, this 30<sup>th</sup> day of September in the year of Our Lord, Nineteen Hundred and Ninety-Eight.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 15**

In view of the continuous rains and strong winds caused by supertyphoon “Iliang”, work in all government offices, including government owned and controlled corporations, are hereby suspended effective 3:00 o’ clock p.m. today. Government agencies performing vital functions shall, however, maintain a skeletal workforce to continue their operations.

This Circular takes effect immediately.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, October 14, 1998

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 16**

In view of the continuing inclement weather brought about by Typhoon “Loleng”, work in all government offices, including government owned or controlled corporations, are hereby suspended effective 12:00 noon today, October 23, 1998.

It is understood that vital government agencies concerned with rescue operations and manning other vital public services should maintain effective skeletal forces in their respective offices until 5:00 P.M. or beyond as the exigency of the services requires.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, October 23, 1998.

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 17**

ENJOINING ATTENDANCE IN THE 5<sup>TH</sup> ASIA PACIFIC CONFERENCE ON TOBACCO OR HEALTH TO BE HELD AT THE SUBIC BAY FREEPORT ZONE FROM NOVEMBER 23 TO 27, 1998, CO-HOSTED BY THE DEPARTMENT OF HEALTH AND THE TOBACCO-FREE PHILIPPINES FOUNDATION, INC.

The officers of the Asia Pacific Association for the Control of Tobacco (APACT) have chosen the Philippines as the venue for the 5<sup>th</sup> Asia Pacific Conference in Tobacco or Health.

Holding of conferences is one of the strategies of APACT to encourage the achievement of its general purpose, which is to promote a smoke-free environment for the people of the Asia Pacific Region.

The forthcoming conference shall be co-hosted by the Department of Health, together with the World Health Organization, and the Tobacco-Free Philippines Foundation, Inc. to be held on November 23 to 27, 1998 at the Subic Bay Freeport Zone.

The conference shall focus on the plight and future of our children who will definitely be endangered by continues tobacco promotion and use. It will also address some of the problems related to tobacco use and abuse with the end-goal of protecting the younger generations from the ill-effects of tobacco.

In view of the significance of the conference for the protection of younger generations and to show our unison to the commitment of the country, all heads of Departments or their authorized representatives with the rank of at least Undersecretary and their duly designated Smoking-Control Coordinators are hereby enjoined to attend the said conference. All department secretaries are further enjoined to extend full support, especially in the provision of the necessary logistic support, for the success of the conference.

DONE in the City of Manila, this 31<sup>st</sup> day of October in the year of Our Lord, Nineteen Hundred and Ninety-Eight.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source: Presidential Management Staff*

Office of the President of the Philippines. (1998). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 18**

ENCOURAGING ALL INFORMATION TECHNOLOGY (IT) EXECUTIVES, PRACTITIONERS, USERS AND ALLIED PROFESSIONS IN GOVERNMENT SERVICE TO ATTEND THE FIFTH ANNUAL NATIONAL CONVENTION OF THE GOVERNMENT ORGANIZATION FOR INFORMATION TECHNOLOGY (GO for IT)

**WHEREAS**, the Government Organization for Information Technology (GO for IT) is an organization of IT executives, practitioners, users and allied professions in government committed to advocate and propagate the use of Information Technology (IT) to accelerate national development through strategic IT applications, and promote the welfare of government IT professionals;

**WHEREAS**, GO for IT will hold its Fifth Annual National Convention in Baguio City on November 25-27, 1998 with the theme "GO for I.T. Towards the Next Millennium";

**WHEREAS**, the said Convention encourages and promotes interchange of information with the objective of enhancing the professional skills and expertise of members, and reinforcing the competence and prestige of the Information Technology profession in government, and emphasizing the role that the IT professional / practitioner can play in pushing for the vision of an empowered and globally competitive economy;

**NOW, THEREFORE, I JOSEPH EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order:

**SECTION 1.** All heads of departments, offices, agencies, local government units and government-owned and controlled corporations, are hereby enjoined to:

- a. Allow the IT executives, practitioners, users and allied professions in government service to participate in the Fifth Annual National Convention of the Government Organization for Information Technology in Baguio City from 25 to 27 November 1998, provided that their attendance will not prejudice the regular delivery of service of the agency concerned.
- b. Consider the convention an official staff development activity of the participants, subject to the availability of funds.

**SECTION 2.** All IT executives, practitioners, user, instructors and allied professions who will participate in the Convention are enjoined to:

- a. Identify common concerns in the field of government IT management that will enable everyone to contribute better to the development of the country.
- b. Participate actively in all discussions and fora during the Convention.

**SECTION 3.** This Memorandum Circular shall take effect immediately.

**DONE** in the City of Manila this 31<sup>st</sup> day of October in the year of Our Lord Nineteen Hundred and Ninety-Eight.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.



MALACAÑANG  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

**MEMORANDUM CIRCULAR NO. 19**

DIRECTING THE FORMULATION OF THE MEDIUM-TERM COMPREHENSIVE EMPLOYMENT PLAN, 1999-2004

**WHEREAS**, Article XIII, Sec. 3 of the 1987 Constitution, mandates that the State shall afford protection to labor, local and overseas, organized, and unorganized, and promote full employment and equality of employment opportunities for all;

**WHEREAS**, the foremost key result area of the Estrada Administration is the provision of opportunities for employment and income generation which should be translated into specific policies, programs and targets, including the necessary legislation that will support such undertaking;

**WHEREAS**, there is a need to formulate a more focused approach to employment planning to achieve the best results for the uplift of the poor and vulnerable sectors of society;

**WHEREAS**, there is a need to come up with a Comprehensive Employment Plan, 1999 – 2004, as a companion plan to the Philippine Development Plan, 1999- 2004, specifically to address the continuing problems of unemployment and underemployment;

**WHEREAS**, there is a need to ensure that the Comprehensive Employment Plan to be formulated reflects the aspirations of all sectors of the Philippine society.

**NOW, THEREFORE, I JOSEPH EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order that:

**SECTION 1. Lead Coordinator.** The Department of Labor and Employment (DOLE) shall coordinate the preparation of the Medium-Term Comprehensive Employment Plan, 1999-2004, which shall focus on identifying the major sectors and/or areas that will generate employment opportunities, determine and prioritize the critical strategies and measures for the generation and preservation of employment; and identify the unique roles of the executive and legislative branches of government, the employers, labor and the civil society in the implementation of the action plans. As lead coordinator, the DOLE is hereby authorized to mobilize the existing multi-sectoral committees or technical working groups that will contribute in the crafting of the Plan;

**SEC. Components of the Plan.** The Plan shall contain the following basic elements:

- a. Employment goals and objectives;
- b. Strategy and policy framework to attain the goals and objectives; and
- c. Priority sectoral activities, including key employment generators (KEGs) and key employment programs/policies (KEPPs), the corresponding measurable output indicators and targets, and the legislative agenda supportive of the identified employment strategies.

**SEC. 3. Consultations with Concerned Agencies and Sectors.** The Plan shall be formulated in close collaboration consultation with other agencies of the executive branch, the legislative branch, the local government units, and the private/non-government sectors. All departments, agencies and government-owned and/or controlled corporations shall participate in the formulation of the Plan through the technical working groups, or through the multi-sectoral consultation process to be undertaken. For this purpose, they shall draw inputs from their regional offices, which in turn shall consider regional/provincial employment goals and strategies.

**SEC. 4. Planning Guidelines.** The process to be followed in the formulation of the Plan shall be in accordance with the planning guidelines to be prepared by the DOLE.

**SEC. 5. Funding.** The DOLE and the other departments or government agencies concerned are hereby authorized to disburse funds to defray expenses necessary for the attainment of the objectives of this Circular, subject to the usual accounting and auditing requirements.

**SEC. 6. Effectivity.** This Circular shall take effect immediately.

**DONE** in the City of Manila, this 4<sup>th</sup> day of November in the year of Our Lord, Nineteen Hundred and Ninety-Eight.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source: Presidential Management Staff*

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 20**

TO: All concerned Department Heads

SUBJECT: NAPC Sectoral Representation

In accordance with R.A. 8425, otherwise known as the Social Reform and Poverty Alleviation Act, and in my capacity as Chairperson of the National Anti-Poverty Commission (NAPC), I hereby order the release of THREE MILLION FIVE HUNDRED THOUSAND PESOS (P3,500,000.00) for the preparatory activities to finalize recommendations for sectoral representation and composition of sectoral councils of the NAPC. This amount shall be charged to the operational budget allotted for the NAPC. The amount of TWO HUNDRED FIFTY THOUSAND PESOS (P250,000.00) for each of the fourteen (14) sectors shall be released to the corresponding Department Heads, as follows:

	Sector	Department Head
1	Farmers and landless rural workers	DAR
2	Artisanal fisherfolk	DA
3	Urban Poor	PCUP
4	Indigenous cultural communities/peoples	DENR
5	Workers in the formal sector and migrant workers	DOLE
6	Workers in the informal sector	DOLE
7	Women	DSWD
8	Youth and students	DECS
9	Persons with disabilities	DOH
10	Victims of disasters and calamities	DILG
11	Senior citizens	DSWD
12	Non-governmental organizations	NEDA
13	Children	DSWD
14	Cooperatives	PCUP

The Department Heads concerned are hereby directed to coordinate with the necessary parties to ensure the genuine representation of the sectors in the NAPC. The Lead Convenor is ordered to report developments and activities undertaken to the Department Heads regarding their corresponding sectoral concerns.

Done in Manila, this 26<sup>th</sup> day of November, 1998.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) Ronaldo B. Zamora  
Executive Secretary

Source: **Presidential Management Staff**

Office of the President of the Philippines. (1998). *[Memorandum Circular Nos.: 1 - 71]*. Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 21**

ENJOINING OFFICIALS AND EMPLOYEES IN ALL DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT, INCLUDING GOVERNMENT OWNED AND CONTROLLED CORPORATIONS AND STATE UNIVERSITIES AND COLLEGES, AS WELL AS LOCAL GOVERNMENT UNITS AND GOVERNMENT EMPLOYEES ORGANIZATIONS TO OBSERVE AND PARTICIPATE IN THE CELEBRATION OF NATIONAL GOVERNMENT EMPLOYEES' WEEK ON DECEMBER 6-12, 1998

Pursuant to Proclamation No. 1130, dated November 11, 1997, the first week of December of every year has been declared as National Government Employees' Week. The Proclamation aims to recognize the invaluable services rendered by deserving government employees and to underscore their contribution to nation building. For this year's celebration, the theme is "Epektibo at Responsableng Ahensya ng Pamahalaan: Krusada ng mga Kawani tungo sa Kaunlaran (ERAP:KKK)."

In this regard, officials and employees in all departments, bureaus and agencies of the national government, including government owned and controlled corporations (GOCCs) and the state universities and colleges, as well as local government units and government employees organizations are hereby enjoined to observe and participate in appropriate activities for a meaningful observance and celebration of National Government Employees' Week in coordination with other concerned agencies.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, 02 December 1998.

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 22**

All officials and employees of the government, including government owned and controlled corporations, may take the afternoon off effective 12:01 p.m. of December 24, 1998, to enable them to celebrate the traditional Christmas Eve with their families and love ones. Government agencies performing vital functions shall, however, maintain a skeletal work force.

Government offices shall resume normal operations on December 28, 1998.

This Circular takes effect immediately.

By Authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, December 23, 1998.

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1998). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 23**

**AUTHORIZING PARTICIPATION IN THE FIFTH NATIONAL SCHOOL ENROLMENT DAY ON JANUARY 25, 1999**

The National School Enrolment Day (NSED), which is held on the last Monday of January every year, as provided for under DECS Order No. 65, s. 1994, is basically intended to provide DECS with a reliable basis in planning the number and assignment of teachers, classrooms, textbooks and other schoolequipment and facilities for every school opening.

To ensure greater success in the implementation of this program, all officials and employees in both the national and local governments, as well as in government owned and/or controlled corporations and government financial institutions, who intend to enrol their children (at least 6 years old by June 7, 1999) in Grade One in any public school in the country, are hereby authorized to participate in the fifth NSED on January 25, 1999 and shall not be considered absent from office, provided they submit to their office heads a certification of such participation issued by the school official concerned. Heads of government offices, however, should take necessary measures to ensure non-disruption of the normal work flow.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, January 22, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

**MEMORANDUM CIRCULAR NO. 24**

REQUIRING ALL DEPARTMENTS, AGENCIES, BUREAUS, OFFICES, INCLUDING GOVERNMENT-OWNED AND/OR CONTROLLED CORPORATIONS TO ADOPT AND IMPLEMENT THE ELECTRONIC BILLBOARD BIDDING (EBB) SYSTEM FOR ALL PUBLIC BIDDINGS.

**WHEREAS**, being a public entity, the government recognizes the necessity of maintaining transparency in all its transactions, especially those involving disbursement or acquisition of funds such as the sale of government assets, awarding of contracts and projects, and procurements, through public biddings;

**WHEREAS**, with the aid of new technology and innovation, a new bidding procedure, named Electronic Billboard Bidding (EBB), was found to be cost-efficient and effective in upholding the integrity of public bidding;

**WHEREAS**, the Commission on Audit (COA), which exercises authority to validate all public biddings, has stated that the EBB is perfectly in accord with existing laws and issuances requiring public bidding as the primary mode of awarding government contracts, procurement, and other similar activities;

**NOW THEREFORE, I, JOSEPH EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by the Constitution, do hereby direct all heads of departments, bureaus, offices and agencies of the government, including government-owned and/or controlled corporations to adopt and implement the Electronic Billboard Bidding (EBB) system for all public biddings.

For purposes of clarification, attached is the procedure of conducting the EBB system.

This directive shall take effect immediately.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

18 January 1999

*Reference:* Procedures in the Conduct of Electronic Billboard Bidding

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*. Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

**MEMORANDUM CIRCULAR NO. 25**

REQUIRING ALL AGENCIES AND GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS TO SUBMIT ALL DOCUMENTS, ISSUANCES, EVALUATIONS, FINDINGS, AND DRAFTS OF CONTRACTS TO SUPPORT THEIR REQUEST FOR REVIEW AND APPROVAL OF ALL CONTRACTS INVOLVING P50 MILLION AND ABOVE

**WHEREAS**, on 25 August 1998, a Memorandum Directive was issued requiring the submission to the President for his approval of all contracts involving P50 Million and above;

**WHEREAS**, on 25 January 1999, Memorandum was issued directing the transfer of all contracts under review and yet to be reviewed to the Legal Office of the Presidential Management Staff;

**WHEREAS**, it has been observed that many documents in support of proposed contracts are not submitted, or that some documents attached to the referral or endorsement are not properly fastened or bundled together or that the referral or endorsement does not contain the background facts and the evaluation/endorsement of the heads of the departments concerned where the latter are the endorsing officials;

**WHEREAS**, lack of supporting documents and background information/facts causes unnecessary delay in the review and evaluation of proposed contracts;

**NOW, THEREFORE, I, JOSEPH EJERCITO ESTRADA**, President of the Philippines, by virtue of the powers vested in me by law, do hereby direct:

**SECTION 1.** All requests for review and approval of contracts addressed to the President should be signed by the head or next ranking head of the agency or government-owned and controlled corporation concerned.

**SECTION 2.** All such requests should contain or append thereto a complete background of the award of contract, duly signed by the official concerned, as well as copies of all supporting documents, including the contract/agreement, drawings/plans, specifications, invitation to bid, instruction to bidders, addenda, bid form and its annexes as enumerated in the IRR of PD 1594, performance security, pre-qualification statements, credit line, notice of award and contractor's "Conforme" thereto, and other documents that may be required by the agency/corporation concerned, program of works and costs estimates, certificate of availability of funds duly verified by the agency/corporate auditor, approved agency estimate (AAE) and allowable government estimate (AGE), abstract of bids, resolution recommending award, approval of award by approving authority, concurrence of lending institution in case of foreign-assisted projects, and other pertinent documents as may be reasonably required by existing laws.

**SECTION 3.** In addition to the foregoing documentary requirements, copies of pertinent laws and issuances governing the contract should likewise be attached for easy reference.

**SECTION 4.** All the above documents should be securely attached or fastened to the request, or bundled together, with the annexes duly indicated for easy checking upon submission.

**SECTION 5.** Requests that fail to comply with the foregoing requirements shall not be received and shall forthwith be returned to the requesting agency or government-owned or controlled corporation.

**SECTION 6.** This Memorandum Circular shall take effect immediately.



**DONE** in the City of Manila, this 10<sup>th</sup> day of February in the Year of Our Lord, Nineteen Hundred and Ninety-Nine.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:

(Sgd.) **RONALDO B. ZAMORA**

Executive Secretary

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 26**

AUTHORIZING GOVERNMENT OFFICIALS AND EMPLOYEES TO ATTEND ON OFFICIAL BUSINESS THE NATIONAL REGIONAL AND PROVINCIAL SEMINAR-WORKSHOPS ON MANAGEMENT-EMPLOYEES PARTNERSHIP FOR EFFECTIVE GOVERNANCE TO BE CONDUCTED BY THE CONFEDERATION OF GOVERNMENT EMPLOYEE ORGANIZATIONS, INC. (COGEO)

The **COGEO** has scheduled national, regional and provincial conferences and seminar-workshops, on management-employee partnership for effective governance, specifically designed to:

1. Enjoin government personnel at all levels to work harmoniously as partners, never adversaries, to ensure efficient, effective and productive governance;
2. Encourage consultations with and involvement of the different professional and hierarchical groups of personnel in the various areas of the bureaucracy;
3. Maximize the provisions of employee welfare services and benefits not only through the full implementation of the legal and mandatory employee benefits, but also through such projects and activities which employee organizations will themselves undertake with the assistance of their respective offices;
4. Make recommendations on how the different occupational groupings and hierarchical levels of employees could best organize themselves to be able to fully participate in the foregoing ends; and how the various management levels could best assist in this regard; and
5. Come up with policy recommendations on the foregoing objectives.

In this connection, all government departments, bureaus and offices, including government-owned and controlled corporations, state universities or colleges and local government units are hereby authorized to send at least two (2) personnel from each occupational groupings and hierarchical levels in the career and non-career services to participate in these COGEO conferences and seminar-workshops. Their attendance shall be on official business and the cost of their participation shall be in accordance with the existing rates for conferences, seminars and workshops prescribed under National Budget Circular No. 442, dated March 29, 1995.

The Civil Service Commission, the GSIS, Philippine Health Insurance Corporation, Cooperative Development Authority and the BSP (with respect to organization of Savings and Loans Associations) and such other government agencies, are likewise authorized to extend necessary technical assistance to the said COGEO conferences, seminars and workshops.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
**Executive Secretary**

March 18, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 27**

To have a more meaningful observance of the Holy Week, all officials and employees of the government, including government-owned and controlled corporations, may take the afternoon off starting at 12:01 P.M. on Holy Wednesday, March 31, 1999.

It is understood, however, that the heads of offices shall provide a skeletal force to man their respective offices during the period.

By authority of the President:  
(Sgd.) **RAMON B. CARDENAS**  
Acting Executive Secretary

Manila, March 30, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

BY THE PRESIDENT

**MEMORANDUM CIRCULAR NO. 28**

DIRECTING THE FORMULATION OF THE NATIONAL ACTION  
AGENDA FOR PRODUCTIVITY 2000-2004

**WHEREAS**, sustainable economic growth could greatly contribute to the Estrada Administration's vision of reducing the incidence of poverty in our country and improving the quality of life of our people;

**WHEREAS**, sustaining economic growth requires enhancing total factor productivity and increasing our industries' competitiveness in a globalized trade and investment order;

**WHEREAS**, there is need to formulate specific productivity enhancing policies and action plans in our industry, agriculture, services, and public sectors to enhance their competitiveness in the global market;

**NOW, THEREFORE, I, JOSEPH EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order:

**Section 1. *Preparation of the Medium-Term National Action Agenda for Productivity.*** A National Action Agenda for Productivity (NAAP) 2000-2004 shall be formulated to flesh out more specific policies, programs, and strategies to enhance productivity in line with the directions set out in the Medium-Term Philippine Development Plan (MTPDP), 1999-2004.

The NAAP 2000-2004 which shall focus on the vision of sustaining economic growth with social equity, shall contain the guiding principles for productivity improvement, and the productivity action agenda for the agriculture, industry, services and public sectors.

Regional Action Agenda for Productivity 2000-2004 shall also be formulated by the Regional Productivity Committees, in coordination with the concerned local government units.

**Section 2. *Lead Coordinator.*** The Philippine Council for Productivity (PCP), created pursuant to EO 395, s. 1997, shall take the lead in the preparation of NAAP 2000-2004. As the Lead Coordinator, the PCP is authorized to create appropriate committees, as may be necessary, to ensure the efficient discharge of its functions.

**Section 3. *Consultations with Concerned Agencies and Sectors.*** The NAAP 2000-2004 shall be formulated in close collaboration and consultation with other agencies of the national government, the LGUs, private sector, non-government organizations and other social partners. All departments, agencies, government-owned and/or controlled corporations shall participate in the formulation of the NAAP through the technical working groups, or through the consultation process.

**Section 4. *Planning Guidelines.*** The PCP shall formulate the guidelines that shall be used in the formulation of the NAAP. These guidelines shall be disseminated to all agencies and private institutions involved in the planning process.

**Section 5. *Funding.*** The PCP, in coordination with the Department of Budget and Management (DBM), shall determine the funds needed for the formulation of the NAAP. Thereafter, the DBM shall provide the needed funds for the purpose. The use of these funds shall be subject to the usual accounting and auditing requirements.

**Section 6. *Effectivity.*** This Memorandum Circular shall take effect immediately.

**DONE** in the City of Manila this 08<sup>th</sup> day of April in the year of our Lord, Nineteen Hundred and Ninety-Nine.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:

(Sgd.) **RAMON B. CARDENAS**  
Senior Deputy Executive Secretary

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 29**

**AUTHORIZING ATTENDANCE IN THE 25th UNITED ARCHITECTS OF  
THE PHILIPPINES ANNUAL NATIONAL CONVENTION**

The United Architects of the Philippines (UAP) will hold its 25th Annual National Convention on April 15-17, 1999 at the Manila Hotel with the theme "Paglilimi Tungo sa Makahulugang Pagdiriwang ng Ika-25 Taon ng UAP (Time for Reflection: Towards a Meaningful Silver Jubilee)."

In this connection, heads of departments and agencies in both the local and national governments, including government owned and controlled corporations and government financial institutions, may authorize the attendance of not more than two (2) UAP-member architects per agency to the said Convention on official time, that is, no government expense is involved; and provided that there will be no disruption of normal office activities/services in their respective agencies by reason thereof.

The participants shall submit to their respective agency heads a complete report on their participation in the Convention. Likewise, the UAP is requested to submit to this Office, a general report and evaluation of the Convention, including a list, by office, of participants therein, copy furnished the Civil Service Commission and the Professional Regulation Commission.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, April 20, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 30**

**AUTHORIZING THE ATTENDANCE OF GOVERNMENT LAWYERS IN THE 7th NATIONAL CONVENTION OF LAWYERS ON APRIL 22-25, 1999 IN DAVAO CITY**

The Integrated Bar of the Philippines (IBP) will sponsor the 7th National Convention of Lawyers on April 22-25, 1999 at the Central Bank Convention Center in Davao City. The theme of the Convention is "The IBP After 25 Years: The Role of Law in Economic Development."

In this connection, heads of departments and agencies of the government may authorize the attendance of not more than two (2) lawyers per agency to the said Convention on official time, that is, no government expense is involved; and provided that, there will be no disruption of normal office activities/services in their respective agencies by reason thereof.

The participants shall submit to their respective agency heads a complete report on their participation in the Convention. Likewise, the IBP is requested to submit to this Office and the Civil Service Commission a general report and evaluation of the Convention, including a list, by office, of participants therein.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, April 21, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 31**

URGING GOVERNMENT OFFICIALS AND EMPLOYEES ENGAGED IN THE ACTIVE PRACTICE OF HUMAN RESOURCE MANAGEMENT TO ATTEND CONFERENCES, SEMINARS, WORKSHOPS AND OTHER FORUMS CONDUCTED BY THE PERSONNEL OFFICERS ASSOCIATION OF THE PHILIPPINES, INC. (POAP)

The Personnel Officers Association of the Philippines (POAP), an organization of government officials and employees actively engaged in the practice of personnel or human resource management (HRM) has been holding since 1957, human resource development (HRD) activities for HRM practitioners in the government bureaucracy.

To enhance the professional growth of government HRM practitioners and promote sound public personnel administration, POAP HRD courses shall continue to be held in harmony with those of the Civil Service Commission (CSC), the Department of Budget and Management (DBM) and the Local Government Academy of the Department of Interior and Local Government (LGA-DILG).

All heads of departments, bureaus and offices, including government-owned and/or controlled corporations (GOCCs) and their subsidiaries, government financing institutions (GFIs), state universities and colleges (SUCs), and local government units (LGUs), are encouraged to authorize their HRM personnel to attend POAP activities on official time with expenses such as transportation allowances, per diems, registration fees, etc., at rates prescribed in accordance with current COA, CSC and DBM policies, chargeable against the funds of their respective agencies, subject to the usual accounting and auditing rules and regulations.

For the guidance and compliance of all concerned.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, May 14, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.



MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 32**

DIRECTING THE GOVERNMENT AGENCIES CONCERNED TO EXTEND MAXIMUM SUPPORT AND ASSISTANCE TO THE NATIONAL EDUCATIONAL TESTING AND RESEARCH CENTER (NETRC) OF THE DEPARTMENT OF EDUCATION, CULTURE AND SPORTS (DECS) IN THE CONDUCT OF TESTS OF NATIONAL COVERAGE

The National Educational Testing and Research Center (NETRC) under the Department of Education, Culture and Sports (DECS) administers its national tests every year, i.e., the National Elementary Assessment Test (NEAT), the National Secondary Assessment Test (NSAT) and the Philippine Educational Placement Test (PEPT), throughout the Philippines and other identified countries on certain dates usually set by the Secretary of Education, Culture and Sports. To enable the National Education Testing and Research Center to perform its task effectively and efficiently, it is hereby directed:

1. The Department of National Defense (DND), the Armed Forces of the Philippines (AFP), the National Intelligence Coordinating Agency (NICA), the Philippine National Police (PNP) and the Philippine Ports Authority (PPA) to extend maximum support and assistance to ensure full security and smooth administration of the examinations.
2. The Department of the Interior and Local Government (DILG), the Philippine Airlines (PAL), the Department of Public Works and Highways (DPWH), the Department of Transportation and Communications (DOTC), the National Irrigation Administration (NIA), the National Food Authority (NFA), and the Philippine Postal Corporation (PPC) to share such travel facilities as may be deemed necessary for the abovementioned purpose; and
3. The Office of the Press Secretary (OPS), the Philippine Information Agency (PIA), the Department of Foreign Affairs (DFA) and the National Computer Center (NCC) to extend maximum support and assistance relative to the dissemination of the essential information pertaining to the holding of the examinations throughout the country and other identified countries abroad and the computerized processing of the test papers and results, respectively.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, May 26, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

**MEMORANDUM CIRCULAR NO. 33**

ENJOINING ALL MUNICIPAL MAYORS TO OBSERVE A ONE-YEAR  
MORATORIUM IN THE CONVERSION OF MUNICIPALITIES INTO CITIES

**WHEREAS**, pursuant to the provisions of Section 7, 449 and 450 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, a municipality may be converted into a city provided it meets all the necessary criteria for conversion such as income, population and land area as set forth under the said Code;

**WHEREAS**, present exigencies require that, beyond the conditions of the Code, any conversion of a municipality to a higher level of local government should be contingent upon a clear manifestation of economic growth and social transformation, taking into account the general health of the local economy, present opportunities for employment, availability and access to basic urban services and facilities, such as adequate and well-maintained physical infrastructures, power, water and telecommunication services, suitable spaces and sites for business, and accessibility to other urban and growth centers, , among other acceptable criteria of development;

**WHEREAS**, the conversion of a municipality to a city should likewise seriously consider the locality's inherent opportunities on further socio-economic and commercial development, most especially in the growth of service-sector production and employment, banking, financial and investment centers, private sector investments, and public spending; in the expansion of the corresponding improvements in physical infrastructure as well as higher forms of transportation systems, such as vehicular and pedestrian traffic engineering and management; in the rise of commercial business districts and other built-up areas; in the advancement of the locality's social, entertainment and cultural amenities, and in the local capabilities to adequately address potential environmental impact and other urbanization concerns, among other indicators of urbanization;

**WHEREAS**, prior to the application of a municipality to acquire cityhood, there is likewise an imperative need for said municipality to ensure that its residents possess a minimum level of political awareness and participation in the decision-making processes that will grant said locality the legal stature of a higher form of local government;

**NOW, THEREFORE, I, JOSEPH, EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order that:

**Section 1.** All municipal mayors and other municipal officials are enjoined to observe a moratorium in initiating conversion to cities for a period of one (1) year from the date of effectivity of this Memorandum Circular.

**Section 2.** The Secretaries of the Interior and Local Government, Finance and Budget and Management are instructed to constitute themselves into a Policy Group to study the pertinent provisions of law and public policy relative to the conversion of municipalities into cities. Said Group shall submit their recommendations within one (1) year from the date of issuance of this Memorandum Circular.

**Section 3.** This Memorandum Circular shall take effect immediately.

**DONE** in the City of Manila, this 17<sup>th</sup> day of JUNE in the year of Our Lord, Nineteen Hundred and Ninety-Nine.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 34**

**DIRECTING ALL DEPARTMENTS, AGENCIES, BUREAUS, OFFICES AND  
OTHER INSTRUMENTALITIES IN THE EXECUTIVE BRANCH TO CREATE A  
SELECTION AND PROMOTION BOARD FOR SENIOR OFFICIALS/PRESIDENTIAL  
APPOINTEES**

In order to facilitate the selection of Presidential appointees, all departments, agencies, bureaus, offices and other instrumentalities in the Executive Branch are hereby directed to create a Selection and Promotion Board for Senior Officials/Presidential appointees.

Henceforth, all recommendations for Presidential appointment submitted by Department Secretaries/Heads of Office, as appropriate, shall be supported with the ratings of the nominees based on the criteria and processing systems of said Selection and Promotion Boards.

Please be guided accordingly.

Done in the City of Manila, this 30<sup>th</sup> day of June 1999.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source: Presidential Management Staff*

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 35**

DIRECTING ALL NON-CAREER EXECUTIVE SERVICE OFFICIALS OCCUPYING CAREER EXECUTIVE SERVICE POSITIONS TO CONTINUE, IN A HOLD-OVER CAPACITY, TO PERFORM THEIR DUTIES AND RESPONSIBILITIES

Pursuant to existing laws and jurisprudence, all non-Career Executive Service Officials (non-CESO) occupying Career Executive Service (CES) positions shall continue, in a hold-over capacity, to perform their duties and discharge their responsibilities until their successors have been appointed and have qualified.

All official actions of said non-CES officials while in such hold-over capacity are deemed legitimate.

This Memorandum Circular shall take effect immediately.

Done in the City of Manila, this 30<sup>th</sup> day of June 1999.

**By authority of the President:**  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source: Presidential Management Staff*

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*. Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 36**

DIRECTING PROVINCIAL GOVERNORS AND CITY-MAYORS TO UNDERTAKE A HOUSING PROGRAM FOR THE BUREAU OF JAIL MANAGEMENT AND PENOLOGY (BJMP) AND THE BUREAU OF FIRE PROTECTION (BFP) PERSONNEL SIMILAR TO THE PROYEKTONG PABAHAY AS DEFINED IN MEMORANDUM CIRCULAR NO. 14, DATED SEPTEMBER 30, 1998

**WHEREAS**, there is a need to improve the life conditions of the BJMP and BFP Personnel in order for them to be capable of sustaining for the citizenry an environment conducive to progress and prosperity;

**WHEREAS**, pursuant to the Urban Development and Housing Act (UDHA) of 1992, the State must establish a continuing program of urban development and housing that will provide decent housing and related basic services at affordable costs;

**WHEREAS**, Memorandum Circular No. 14, dated September 30, 1999 has directed all provincial governors and city mayors to develop and implement, in coordination with the Department of Environment and Natural Resources (DENR), Housing and Urban Development Coordinating Council (HUDCC) and all other concerned government housing agencies, the Proyekiong Pabahay sa mga Pulis for local police operating in their jurisdiction;

**NOW, THEREFORE, I, JOSEPH EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by the Constitution and existing laws, do hereby order:

**Section 1.** All provincial governors and city mayors are hereby directed to undertake a housing program for the BJMP and BFP personnel similar to the Proyekiong Pabahay program as defined in Memorandum Circular No. 14, dated September 30, 1998;

**Section 2.** Said governors and mayors shall identify the available government land to be used for the above purpose. They shall also define the implementing guidelines for awarding housing units to the members of the BFP and BJMP in their respective province or city, in close coordination with the National Police Commission (NAPOLCOM), and subject to the guidelines and procedures as prescribed by the Secretary of Interior and Local Government;

**Section 3.** The DENR, HUDCC and all other concerned government housing agencies shall assist the provincial and city governments in the formulation and implementation of the above program. All other government agencies shall likewise extend the necessary technical assistance and service delivery components to warrant well developed and livable communities for the target beneficiaries of the program;

**Section 4.** This Memorandum Circular takes effect immediately.

**DONE** in the City of Manila, this 05<sup>Th</sup> day of JULY in the year of Our Lord, Nineteen Hundred and Ninety-Nine.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source: Presidential Management Staff*

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 37**

In view of the continuous heavy rains and flooding of the streets, work in all government offices, including government owned and controlled corporations, are hereby suspended today effective 4:00 P.M. Government agencies performing vital functions shall, however, maintain a skeletal work force to ensure delivery of services and continuity of their operations.

All services shall resume at the start of the regular working hours tomorrow, 22 July 1997.

This Circular shall take effect immediately.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, 21 July 1999.

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.



MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 38**

In view of the inclement weather and the flooding of the streets in Metro Manila today, work in all government offices, including government owned and controlled corporations, is hereby suspended effective 3:00 P.M. today. Government agencies performing vital functions shall, however, maintain a skeletal work force to ensure delivery of services and continuity of their operations.

All services shall resume at the start of the regular working hours tomorrow, 3 August 1999.

This Circular shall take effect immediately.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, 2 August 1999.

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 39**

In view of the continuous heavy rains and the flooding of the streets in Metro Manila today, work in all government offices, including government owned and controlled corporations, is hereby suspended effective *12:01 P.M.* today. Government agencies performing vital functions shall, however, maintain a skeletal work force to ensure delivery of services and continuity of their operations.

All services shall resume at the start of the regular working hours tomorrow, 4 August 1999.

This Circular shall take effect immediately.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, 3 August 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 40**

REMINDING ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES AND AGENCIES OF THE GOVERNMENT, TO SEE TO IT THAT COPIES OF APPOINTMENTS AND OATHS OF OFFICE OF THEIR RESPECTIVE OFFICIALS AND EMPLOYEES ARE SUBMITTED TO OR FURNISHED THE CIVIL SERVICE COMMISSION

The Civil Service Commission as the Central Personnel Agency of the Government is mandated to keep and maintain personnel records of all officials and employees in the Civil Service.

To enable the Commission to respond to this mandate and ensure complete and accurate personnel records, all heads of departments, bureaus, offices, and agencies of the Government including government owned and controlled corporations, are hereby reminded to ensure that all appointments and oaths of office of their respective constituents are submitted to or furnished the Civil Service Commission.

For strict compliance.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, 23 August 1999

*Source: Presidential Management Staff*

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

**MEMORANDUM CIRCULAR NO. 41**

AMENDING MEMORANDUM CIRCULAR NO. 61-A, SERIES OF 1993

In order to ensure the effective implementation of Republic Act No. 7171 entitled “An Act to Promote the Development of the Farmers in Virginia Tobacco Producing Provinces,” and to provide for the share of beneficiary provinces equivalent to 15 percent of the excise taxes on locally-manufactured Virginia-type cigarettes, certain provisions of Memorandum Circular No. 61-A are hereby amended as follows:

“2.1 The Department of Budget and Management shall:

2.1.2 On the basis of National Tobacco Administration Certification, determine the (1) qualified beneficiary provinces by taking into account their average annual Virginia Tobacco production, which should not be less than one million kilos, and (2) compute the corresponding amount of their respective shares based on the adjusted Virginia tobacco acceptances.

2.1.3 Taking into account the cash management and programming procedures, and budgetary constraints, to issue a funding check directly to the beneficiary provinces monthly, based on the Advise of Allotment released for this purpose.

2.3 The National Tobacco Administration (NTA) shall:

2.3.1 Implement an effective and efficient system of documentation and reporting of Virginia Tobacco production and tobacco acceptances by the Trading Centers in the beneficiary provinces, and such other information as may be deemed necessary for the purpose.

2.3.2 Provide the DBM and the provincial governments concerned with a certification, duly approved by the NTA Administrator, of Virginia Tobacco acceptances by provinces for the immediate past year, provided, however, that such Certification shall be submitted to the DBM not later than the first quarter of the current year.

2.4 The Provincial government-beneficiary shall:

2.4.1 Record sparely the receipts and disbursements of funds in order to account the balance of the funds released to them.

2.4.2 Ensure that all projects to be implemented are duly approved by their respective Sangguniang Panlalawigan through an appropriate ordinance or resolution.

**3.0 GUIDELINES**

3.3 Financing and Remittance Scheme and Utilization

3.3.2 The DBM shall release the share of each province directly to the Provincial Government on a quarterly basis by way of issuance of an Advise of Allotment and cash allocation by issuing a funding check on a monthly basis, using the certification issued by the Bureau of Internal Revenue as to the amount of the said excise tax actually collected and remitted to the Bureau of treasury, subject to the usual cash programming procedure and budgetary constraint.

3.3.3 The respective shares of the beneficiary provinces shall be treated as a special account under the general fund of the provinces to be utilized for the following projects:

3.3.3.1 Cooperative projects that will enhance a better quality of products, increase productivity, guarantee the market, and in general increase farmer's income;

3.3.3.2 Livelihood projects particularly the development of alternative farming systems to enhance farmers' income;

3.3.3.3 Agro-industrial projects that will enhance tobacco farmers in the Virginia tobacco-producing provinces to be involved in the management and subsequent ownership of these projects, such as post-harvest and secondary processing like computerized curing barn, redrying plant, cigarette manufacturing and by-product utilization; and

3.3.3.4 Infrastructure projects such as farm-to-market roads.”

This Memorandum Circular shall take effect immediately.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RAMON B. CARDENAS**  
Acting Executive Secretary

Manila, September 8, 1999

*Source: Presidential Management Staff*

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 42**

DIRECTING THE GOVERNMENT AGENCIES CONCERNED TO EXTEND MAXIMUM SUPPORT AND ASSISTANCE TO THE INFORMATION, EDUCATION, AND COMMUNICATION CAMPAIGN OF THE METROPOLITAN MANILA DEVELOPMENT AUTHORITY (MMDA) RELATIVE TO MMDA REGULATION NO. 99-004 ENTITLED ***“REGULATION GOVERNING PROPER REFUSE MANAGEMENT AT SOURCE IN METRO MANILA AREA AND FOR OTHER PURPOSES”***.

The Metropolitan Manila Development Authority (MMDA) has adopted **MMDA Regulation No. 99-004 entitled *“Regulation Governing Proper Refuse Management At Source In Metro Manila Area And For Other Purposes”***. This regulation which aims to optimize the inherent value of waste as a materials resource as well as to institutionalize the necessary reforms in the handling of solid wastes, will be implemented effective September 25, 1999 after a 3-month information, education and communication (IEC) campaign.

To enable the MMDA to perform its task effectively and efficiently, it is hereby directed that:

1. All heads of agencies including government-owned or controlled corporations (GOCCs) as well as local government units (LGUs) in the National Capital Region (NCR) shall assist MMDA in the conduct of IEC campaign to cover as many waste generators as possible. The IEC campaign aims to make the general public aware of the urgency in promoting and institutionalizing waste segregation at source, thus providing Metro Manila residents a more hygienic and sanitary environment.
2. MMDA shall provide participating agencies, GOCCs, and LGUs sample IEC campaign materials and copy of MMDA Regulation No. 99-004 for reference of all concerned.

For compliance.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, September 6, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 43**

**AUTHORIZING THE PARTICIPATION OF ENVIRONMENTAL PLANNING PRACTITIONERS  
IN GOVERNMENT IN THE NATIONAL CONVENTION OF THE PHILIPPINE INSTITUTE OF  
ENVIRONMENTAL PLANNERS**

The Philippine Institute of Environmental Planners (PIEP) will hold its Annual Convention on October 15-16, 1999 with the theme, HEALTHY TOWNS AND CITIES IN THE NEW MILLENNIUM, at the Manila Midtown Hotel, Pedro Gil Street, Malate, Manila.

In support of the government's efforts towards developing healthy and environment-friendly human habitats and enhancing planning and development capabilities of government environmental planning practitioners, city, municipal, and provincial planning and development officers as well as urban and regional planners in national government agencies, are hereby authorized to attend the abovementioned convention on official time, with entitlement to reasonable expenses for registration and transportation expenses, chargeable against the funds of their respective offices, subject to the availability thereof, and to accounting and auditing rules.

Within thirty (30) days thereafter, participants shall submit a report on the Convention outputs, action plans and recommendations to the Office of their respective Department Secretaries and Head of Agencies. Likewise, the PIEP shall furnish the Civil Service Commission of the convention outcome and list of attendees.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Manila, September 23, 1999*

**Source: Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

**MEMORANDUM CIRCULAR NO. 44**

ENJOINING ALL CONCERNED NATIONAL GOVERNMENT AGENCIES TO ASSIST IN THE IMPLEMENTATION OF THE RATIONALIZED DONATED VEHICLE PROGRAM OF THE LEAGUE OF MUNICIPALITIES OF THE PHILIPPINES (LMP)

**WHEREAS**, pursuant to the provisions of Section 23 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, local chief executives may, upon authority of the sanggunian, negotiate and secure financial grants or donations in kind, in support of the basic services or facilities enumerated under Section 17 thereof, from local and foreign assistance agencies;

**WHEREAS**, pursuant to the provisions of Section 25 (c) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the President may, upon request of the local government unit concerned, direct the appropriate national agency to provide financial, technical, or other forms of assistance to the local government unit, at no extra cost to the local government unit concerned;

**WHEREAS**, pursuant to Section 13 of the General Provisions of Republic Act No. 8745, otherwise known as the General Appropriations Act of CY1999, national internal revenue taxes and import duties payable by national government agencies to the National Government arising from foreign donations, grants and loans are deemed automatically appropriated;

**WHEREAS**, the League of Municipalities of the Philippines (LMP) has taken the initiative to revive the Donated Vehicle Program (DVP), undertaken from 1994 to 1996, which has assisted municipalities in facilitating their availment of second-hand, slightly used motor vehicles from foreign countries;

**WHEREAS**, the Department of Interior and Local Government (DILG) is the duly constituted national government agency under Republic Act No. 6975 that is mandated to assist the President of the Republic of the Philippines in the exercise of general supervision over local governments;

**WHEREAS**, the DILG and the LMP have entered into a Memorandum of Agreement (MOA) which provides for the establishment of a new Rationalized Donated Vehicle Program that not only revives the old DVP, but also institutes improvements to the system that will facilitate the municipalities' availment of second-hand, slightly used motor vehicles from foreign countries;

**NOW, THEREFORE, I, JOSEPH EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order that:

**Section 1.** All concerned national government agencies, including the Bureau of Customs and Fiscal Incentives Review Board — both of the Department of Finance, the Department of Budget and Management, the Bureau of Import Services — Department of Trade and Industry, and the Philippine Ports Authority (PPA) and the Land Transportation Office (LTO), both of the Department of Transportation and Communications, are hereby enjoined to assist the DILG and the LMP in implementing the LMP's Rationalized Donated Vehicle Program and to facilitate the importation, documentation, release and registration of the vehicles acquired under the said program.

**Section 2.** The aforecited agencies, jointly and/or severally, are likewise enjoined to formulate and issue the necessary implementing guidelines and procedures, consistent with existing laws and regulations, to effect the intents and purposes of the program.

The agencies concerned are also requested to conduct a yearly review of said guidelines and procedures, subject to such rules and regulations as may be prescribed by the appropriate government agencies.



**Section 3.** All heads of involved agencies and offices are hereby directed to report to the Office of the President, through the Executive Secretary, the extent of participation and assistance in the program. Once the said program is on stream, the Secretary of the Interior and Local Government is directed to provide a quarterly report on the status of its implementation.

**Section 4.** This Memorandum Circular shall take effect immediately.

**DONE** in the City of Manila, this 28<sup>th</sup> day of September in the year of Our Lord, Nineteen Hundred and Ninety-Nine.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 45**

ENCOURAGING ALL INFORMATION TECHNOLOGY (IT) EXECUTIVES, PRACTITIONERS, USERS AND ALLIED PROFESSIONS IN GOVERNMENT SERVICE TO ATTEND THE SIXTH ANNUAL NATIONAL CONVENTION OF THE GOVERNMENT ORGANIZATION FOR INFORMATION TECHNOLOGY (GO for IT)

**WHEREAS**, the GO for IT is a professional association of IT executives, practitioners, users and allied professions in government committed to promote and support the effective use of Information Technology (IT) in governance, in the performance of strategic and business functions, and in the efficient delivery of basic and front-line services;

**WHEREAS**, GO for IT will hold its Sixth Annual National Convention in Cagayan de Oro City on October 26–28, 1999 with the theme “Year 2000: This is IT”;

**WHEREAS**, the Sixth Annual National Convention of the GO for IT will be the venue to share IT information, present and discuss programs, initiatives, policies, new and innovative paradigms and concepts and clarify and resolve issues and concerns;

**WHEREAS**, the presentations and discussions will indicate the government’s state of readiness, as well as the other concomitant strategies, programs and policies that government has to implement to meet the challenges of the new millennium;

**NOW, THEREFORE, I JOSEPH EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order:

**SECTION 1.** All heads of departments, offices, agencies, local government units, government-owned and/or controlled corporations and their subsidiaries, government financial institutions, and state universities and colleges are hereby enjoined to:

1.1. Allow their IT executives, practitioners, users and allied professions in government service to participate in the Sixth Annual National Convention of the Government Organization for Information Technology (GO for IT) in Cagayan de Oro City from 26 to 28 October 1999, provided that their attendance will not prejudice the regular delivery of service of the agency concerned;

1.2. Consider the convention an official staff development activity of the participants, subject to the availability of funds.

**SECTION 2.** All IT executives, practitioners, users, instructors and allied professions who will participate in the Convention are enjoined to:

2.1. Participate actively in the discussions and in resolution of critical issues;

2.2. Gain additional knowledge about new technological developments as these pertain to their agency situations and needs, and

2.3. Provide leadership and technical assistance to implement the government flagship IT programs by understanding related IT projects and activities in their respective agencies in order to achieve and facilitate the realization of such government flagship programs.

**SECTION 3.** This Memorandum Circular shall take effect immediately.

**DONE** in the City of Manila this 30th day of September in the year of Our Lord Nineteen Hundred and Ninety-Nine.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 46**

ENCOURAGING ALL NATIONAL GOVERNMENT AGENCIES, PROVINCIAL GOVERNORS, CITY MAYORS, MUNICIPAL MAYORS AND OTHER CONCERNED TO ATTEND THE INTERNATIONAL FORUM ON INDIGENOUS AGEING: A GLOBAL CHALLENGE IN THE NEXT MILLENNIUM.

**WHEREAS**, in commemoration of the International Year of Older Persons (IYOP 99) the Coalition of NGOs in Resource Dynamics for Social Development (COAL), in partnership with the Local Government Units, will hold an International Forum in Puerto Princesa City on 18-20 November 1999;

**WHEREAS**, this forum is designed to advance the cause of Older People in general, and Indigenous Older People in particular, in the field of Health, Social, Economic, and Policy issues affecting this sector of society having as its theme "Towards A Society for All Ages ... And of All Indigenous People";

**NOW, THEREFORE, I, JOSEPH EJERCITO ESTRADA**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order:

**SECTION 1.** All heads of agencies, offices, departments, local government units, government owned and/or controlled corporations and their subsidiaries, government financial institutions, and state universities and colleges are hereby enjoined to support the Palawan International Forum on Indigenous People's Ageing at the Asiaworld by sending representatives to attend and participate in the said activity.

**SECTION 2.** Consider the participation of various representatives on official time subject to the availability of funds and the usual accounting and auditing rules and regulations.

**SECTION 3.** This Memorandum Circular shall take effect immediately.

**DONE** in the City of Manila this 30<sup>th</sup> day of September in the year of Our Lord, Nineteen Hundred and Ninety Nine.

(Sgd.) **JOSEPH EJERCITO ESTRADA**

By the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

*Source: Presidential Management Staff*

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 47**

AUTHORIZING THE ATTENDANCE OF ALL LAWYERS IN THE EXECUTIVE BRANCH IN REGION VI IN THE LAW PRACTICE INSTITUTE ON OCTOBER 21 AND 22, 1999 AT THE AMIGO TERRACE HOTEL, ILOILO CITY

The Integrated Bar of the Philippines, Iloilo Chapter, and the University of the Philippines Law Center will jointly hold a General Law Practice Institute on October 21 and 22, 1999 at the Amigo Terrace Hotel, Iloilo City.

In connection with this, all lawyers in the executive branch of Region VI are hereby authorized to attend the Institute on official time.

Participants shall submit to their respective units a complete report of their attendance or participation in the said Institute.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, October 18, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 48**

ENJOINING ALL GOVERNMENT DEPARTMENTS, AGENCIES AND OFFICES, INCLUDING GOVERNMENT-OWNED AND/OR CONTROLLED CORPORATIONS, TO PROVIDE ASSISTANCE AND SUPPORT TO THE ORGANIZERS OF THE PHILCONSTRUCT AND TECHNOLOGY FORUM '99, AND URGING NON-GOVERNMENT ORGANIZATIONS TO EXTEND THEIR FULL COOPERATION THERETO

The 9th Philippine International Construction Machineries and Building Materials Exhibition and Technology Forum 1999 (PHILCONSTRUCT and TECHNOLOGY FORUM 99) will be held on November 18-21, 1999 at the World Trade Center Metro Manila and Philippine Trade Training Center, Roxas Boulevard, Pasay City.

All government departments, agencies and offices, including government-owned and/or controlled corporations, are hereby enjoined to render assistance and support as may be necessary, except the use of government funds, to ensure the successful staging of this exhibition/forum.

Non-government organizations and those in the private sector are likewise urged to extend their full cooperation to this meaningful undertaking.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, October 26, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 49**

AUTHORIZING GOVERNMENT OFFICIALS AND EMPLOYEES IN THE ACTIVE PRACTICE OF PUBLIC INFORMATION MANAGEMENT AND DISSEMINATION TO PARTICIPATE IN A THREE-DAY CONVENTION-SEMINAR TO BE CONDUCTED BY THE PUBLIC RELATIONS ORGANIZATION OF THE PHILIPPINES ON NOVEMBER 10-12, 1999 AT THE AFPCOC, CAMP AGUINALDO, QUEZON CITY

The Public Relations Organization of the Philippines is holding a three-day Convention Seminar-Workshop with the theme “Hamon ng Bagong Milenyo sa Kabatirang Pangmadla” on November 10-12, 1999 at the AFPCOC, Camp Aguinaldo, Quezon City. This seminar-workshop aims to develop the applicable skills in the handling of negative media reports as well as improving competence in the practice of information management and dissemination.

In this connection all government information officers may, subject to the discretion of the head of the agency concerned, attend the Convention – Seminar – Workshops on November 10-12, 1999 on official time, with entitlement to participation fee not exceeding P900 per participant, subject to the usual budgeting, accounting and auditing rules and regulations.

Participants shall submit to their respective units a complete report of their attendance or participation in the said Convention-Seminar Workshop.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
**Executive Secretary**

OCT 28 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). [*Memorandum Circular Nos.: 1 - 71*]. Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 50**

AUTHORIZING GOVERNMENT OFFICIALS AND EMPLOYEES WHO PARTICIPATED IN THE PROGRAM IN DEVELOPMENT ECONOMICS TO ATTEND ON OFFICIAL BUSINESS THE NATIONAL LECTURE ON DECEMBER 4, 1999, TO BE CONDUCTED BY THE UNIVERSITY OF THE PHILIPPINES SCHOOL OF ECONOMICS

The Program in Development Economics (PDE) of the University of the Philippines School of Economics (PDE) has organized a National Lecture on “Myths and Fallacies on Current Economic Thinking” on December 4, 1999 in order to evaluate current economic issues vis-a-vis economic theory learned in the Program. The lecture is part of the continuing education of the PDE that aims to upgrade the knowledge and skill of program participants in economic theory and economic policymaking.

In this connection, all government officials and employees who have participated in the Program in Development Economics of the UP School of Economics are hereby enjoined to attend this lecture series. Their attendance shall be on official business and the cost of their participation shall be in accordance with the existing rates for conferences, seminars and workshops prescribed under National Budget Circular No. 442, dated March 29, 1995.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

NOV 16 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.



MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 51**

ENJOINING OFFICIALS AND EMPLOYEES IN ALL DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT, INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS AND STATE UNIVERSITIES AND COLLEGES, AS WELL AS LOCAL GOVERNMENT UNITS AND GOVERNMENT EMPLOYEES ORGANIZATIONS TO OBSERVE AND PARTICIPATE IN THE CELEBRATION OF NATIONAL GOVERNMENT EMPLOYEES' WEEK ON DECEMBER 5-11, 1999

Pursuant to Proclamation No. 1130 dated November 11, 1997, the first week of December of every year has been declared as National Government Employees' Week. The proclamation aims to recognize the invaluable services rendered by deserving government employees and to underscore their contribution to nation building. For this year's celebration, the theme is "Transparency, Integrity and Effective Governance: Public Workers' Challenges in the Millennium Towards Poverty Eradication."

In this regard, officials and employees in all departments, bureaus and agencies of the national government, including government-owned and controlled corporations (GOCCs) and state universities and colleges, as well as local government units and government employees organizations are hereby enjoined to observe and participate in appropriate activities for a meaningful observance and celebration of National Government Employees' Week in coordination with other concerned agencies.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, November 19, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 52**

URGING GOVERNMENT OFFICIALS AND EMPLOYEES OF THE NATIONAL GOVERNMENT AND LOCAL GOVERNMENT UNITS TO ATTEND THE WATERFRONT DEVELOPMENT EXHIBITION AND CONGRESS, WATERFRONT 2000

The Department of Tourism and the Department of Transportation and Communications are sponsoring the Waterfront Development Exhibition and Congress, WATERFRONT 2000, which will be held at the Philippine International Convention Center on March 1-3, 2000. The Congress will be of interest to government offices, bureaus, commissions, agencies and government corporations involved in infrastructure development and the regulation, construction, management and operation of facilities, services and business establishments on the waterfront and along coastal areas.

In connection with this, all heads of departments, bureaus and offices, including government-owned and/or controlled corporations (GOCCs) and their subsidiaries, and local government units (LGUs), are encouraged to authorize their personnel to attend the Waterfront Development Exhibition and Congress, WATERFRONT 2000, on official time with expenses such as transportation allowances, per diems, conference fees, etc., at rates prescribed in accordance with current COA, CSC and DBM policies, chargeable against the funds of their respective agencies, subject to the usual accounting and auditing rules and regulations.

For the guidance and compliance of all concerned.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, November 17, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 53**

All officials and employees of the government, including government owned and controlled corporations, may take the afternoon off effective 12:01 p.m. of December 24, 1999, to enable them to celebrate the traditional Christmas Eve with their families and loved ones. Government agencies performing vital functions shall, however, maintain a skeletal work force.

Government offices shall resume normal operations on December 27, 1999.

This Circular takes effect immediately.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, December 23, 1999

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 54**

DIRECTING ALL CONCERNED AGENCIES TO IMMEDIATELY IMPLEMENT EDUCATIONAL MODERNIZATION PROJECTS AND ACTIVITIES THROUGH INFORMATION TECHNOLOGY (IT), PARTICULARLY IN THE APPLICATION OF IT-BASED STRATEGIES IN MAJOR PHASES OF EDUCATIONAL INSTITUTIONS' OPERATIONS, INSTRUCTION, RESEARCH, EXTENSION, MANAGEMENT AND SUPPORT

In order to support the objectives of government towards providing up-to-date educational reforms, as well as developing IT-related teaching methods and processes at all school levels to improve the effectivity of the national teaching and learning processes, all concerned agencies directly related to education, including state universities and colleges, are hereby directed to utilize IT-based strategies in the implementation of their educational modernization projects and activities. Emphasis is placed in the application of said schemes in the major phases of the educational institutions' operations, instruction, research, extension, management and support.

Furthermore, in the implementation of such projects and activities, the concerned agencies and institutions shall rationalize the utilization of their existing resources and services to promote priority education projects and activities such as the open system of education, the operation of distance education, and the development and interconnection of information resource centers, tele-mentoring, on-line group discussions, electronic discussion lists and electronic billboards.

In order to avoid duplication or overlapping in the use of IT resources, and thereby harmonize and provide a sharing policy among the various educational programs of concerned institutions, close consultation and coordination among them must be maintained utilizing, as practicable as possible, the interconnection provided through the Internet. By virtue of their manpower expertise and comparative edge in resources vis-a-vis other agencies, the higher educational institutions are hereby enjoined to provide the leadership and direction in implementing the provisions of this directive.

All concerned agencies and institutions shall utilize all means possible, subject to existing laws, rules and regulations, in order to raise the necessary funding support for the above projects and agencies, including, but not limited to, the utilization of their respective agency appropriations and the formulation of Build-Operate-and-Transfer (BOT) or Lease-Buy schemes and other joint-venture undertakings.

**BY AUTHORITY OF THE PRESIDENT:**  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

FEB 2 1999

*Source: Presidential Management Staff*

Office of the President of the Philippines. (1999). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 55**

URGING ALL GOVERNMENT DEPARTMENTS, BUREAUS, AND OFFICES; GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, AND FINANCIAL INSTITUTIONS; STATE UNIVERSITIES AND COLLEGES AND LOCAL GOVERNMENT UNITS TO CO-SPONSOR THE COGEO SEMINAR-WORKSHOPS AND TRAININGS ON BUILDING MANAGEMENT AND EMPLOYEE PARTNERSHIP FOR EFFECTIVE GOVERNANCE AT THE NATIONAL, LOCAL AND GOVERNMENT AGENCY LEVELS, AMENDING MEMORANDUM CIRCULAR NO. 26 OF THIS OFFICE FOR THE PURPOSE.

In order that the objectives of the COGEO-sponsored movement for building management and employees partnership for effective governance will be fully achieved. Memorandum Circular No. 26 of this Office, dated March 18, 1999, is hereby amended to include the following:

1. The movement shall henceforth be called "Public Service Workers: Partners of Government for Effective Governance;"
2. All government departments, bureaus, and offices; government-owned and controlled corporations and financial institutions; state universities and colleges and local government units are urged to co-sponsor the national, regional, provincial, city, municipal and agency seminar workshops and training programs sponsored by the Confederation of Government Employees Organizations, Inc. (COGEO) for this movement.
3. The paramount concern of the sponsor and co-sponsors in this regard is the attainment of efficient, effective and productive public service for our people and the enhancement of the interest and well being of government personnel (both serving and retired) and their families.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
**Executive Secretary**

February 23, 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*. Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 56**

**AUTHORIZING ATTENDANCE IN THE 26<sup>TH</sup> UNITED ARCHITECTS OF THE PHILIPPINES ANNUAL NATIONAL CONVENTION**

The United Architects of the Philippines (UAP) will hold its 26<sup>th</sup> Annual Convention on April 13-15, 2000 at the Manila Hotel with the theme "UAP at 25: Coming of Age in The New Millennium."

In this connection, heads of departments and agencies in both the local and national governments, including government owned and controlled corporations and government financial institutions, may authorize the attendance of one (1) UAP-member architect per agency to the said Convention on official time, that is, no government expense is involved, and provided that there will be no disruption of normal office activities/services in their respective agencies by reason thereof.

The participants shall submit to their respective agency heads a complete report on their participation in the Convention. Likewise, the UAP is requested to submit to this Office a general report and evaluation of the Convention, including a list, by office, of participants therein, copy furnished the Civil Service Commission and the Professional Regulation Commission.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, February 28, 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 57**

**AUTHORIZING ATTENDANCE AT THE SEMINAR WORKSHOP SPONSORED BY THE GOVERNMENT ASSOCIATION OF ADMINISTRATIVE OFFICERS, INC. (GAAO)**

The Government Association of Administrative Officers, Inc. (GAAO), a corporation existing under the laws of the Republic of the Philippines will hold a seminar workshop on April 11-14, 2000 at Pryce Hotel, Cagayan de Oro City, with the theme "EMERGING TRENDS IN THE 21ST CENTURY BUREAUCRACY".

Awareness of the current issues and approaches in leadership and governance will provide administrative officers necessary knowledge and skills to cope with the challenges of globalization.

All heads of department, bureaus and offices, including government-owned and/or controlled corporations (GOCCs) and government financing institutions (GFIs), are encouraged to authorize not more than two (2) administrative officers and employees per agency performing administrative functions to attend said GAAO seminar workshop on official time with expenses allowable at rates prescribed in accordance with current COA, CSC and DBM policies, subject to the availability of funds, and to the usual accounting and auditing rules and regulations.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, March 21, 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 58**

**AUTHORIZING ATTENDANCE AT THE ANNUAL CONFERENCE SPONSORED BY THE PHILIPPINE RECORDS MANAGEMENT ASSOCIATION, INC. (PRMA)**

The Philippine Records Management Association, Inc. (PRMA), a CSC-Accredited Training Institution on Records Management and an Association of records officer and other personnel involved in records and information management, will hold its Annual Conference on the theme “**RECORDS AND INFORMATION MANAGEMENT IN THE IT SOCIETY**” on June 26-28, 2000 at the Manila Midtown Ramada Hotel, Ermita, Manila.

The Conference will focus on new trends in information technology available to records management operations which would provide an integrated records management and information system to all levels of administrative services to improve and hasten delivery of basic and frontline services; explore IT resources which can empower records officers, office secretaries and others performing document management activities with skills and technical know-hows to work productively and competitively in today’s IT-driven society.

All heads of departments, bureaus and offices, including government-owned and/or controlled corporations (GOCCs) and their subsidiaries, government financing institutions and local government units (LGUs) are encouraged to authorize their records officers, secretaries and others performing document and records management functions to attend the Conference on official time with expenses allowable at rates prescribed in accordance with current COA, CSC, and DBM policies, chargeable against the funds of their respective offices, subject to the usual accounting and auditing rules and regulations.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, May 11, 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.



MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 59**

**AUTHORIZING ATTENDANCE IN THE NATIONAL CONVENTION OF THE CAREER EXECUTIVE SERVICE OFFICIALS DURING THE CENTENNIAL CELEBRATION OF THE CIVIL SERVICE COMMISSION**

The Civil Service Commission will be undertaking its Centennial Celebration on the theme: “Isang Daang Taong Paglilingkod, Mamamayan Muna, Civil Service at its Best”, to culminate on September 19, 2000, its 100 Anniversary Foundation Day. The National Council of Career Executive Service Organizations, Inc. (NCCESO) is fully supporting this CSC Centennial Celebration by holding a National Convention of the Career Executive Service Officers on the theme: “Poverty and Public Governance: An Agenda for the New Millennium” on September 18, 2000.

Poverty has been identified by His Excellency President Joseph E. Estrada’s Administration as the number one enemy of the country today. The fight against poverty is the central theme of his administration program of government ERAP PARA SA MAHIRAP.

The Career Executive Service Officers will be playing strategic and crucial role in alleviating poverty in the matter of not only pursuing economic growth but also in the promotion of wise and effective governance. Confronting poverty problems requires the focus on cost-effective, competent, honest and responsive bureaucracy, especially at the Career Executive Service (CES) level. For this purpose, the CES Officials are authorized to participate in the CES National Convention to be held during the period of the Civil Service Commission Centennial Celebration on official business with reasonable expenses for transportation, per diems and allowable expenses chargeable against their respective offices, subject to availability of funds and the usual accounting and auditing rules and regulations. Officers concerned shall adopt such measures as may be necessary to ensure that there is no disruption of normal office activities in their respective offices by reason hereof.

Within 30 days thereafter, participants shall submit a report on the National Convention outputs, action plans, and recommendations to their respective Department Secretaries and Heads of Agencies, copy furnished the Career Executive Service Board, Civil Service Commission and this Office.

Manila, May 25, 2000.

*Source: Presidential Management Staff*

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*. Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 60**

AUTHORIZING ATTENDANCE IN THE SECOND ASIA-PACIFIC CONFERENCE ON POLICE EDUCATION AND TRAINING SPONSORED BY THE PHILIPPINE PUBLIC SAFETY COLLEGE (PPSC) IN COOPERATION WITH THE INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE (IACP)

The Philippine Public Safety College (PPSC), operating under the Department of the Interior and Local Government (DILG), is the country's premier educational institution for the training, human resource development and continuing education of all members of the Philippine National Police, Bureau of Fire Protection and Bureau of Jail and Management and Penology.

The PPSC, in cooperation with the International Managers of Police Academy and College Training (IMPACT) Section of the International Association of Chiefs of Police (IACP), will host the Second Asia-Pacific Conference on Police Education and Training on 21-23 August 2000 at the Escarcha Hall, PPSC Complex, Fort Bonifacio, Makati City.

The PPSC-IMPACT Conference will help promote state-of-the-art knowledge and methodologies in public safety education and training.

Personnel from the Department of the Interior and Local Government (DILG), State Universities and Colleges (SUCs) and other government agencies involved in public safety education and training are authorized to attend, on official time, the Second Asia-Pacific Conference on Police Education and Training on 21-23 August 2000 at the Escarcha Hall, PPSC Complex, Fort Bonifacio, Makati City. Registration fees, billeting, travel and other incidental expenses may be charged against funds by participants and by PPSC as host agency, subject to the usual accounting and auditing rules and regulations.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, June 26, 2000.

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 61**

In view of the continuous heavy rains and the flooding of the streets in Metro Manila today caused by tropical depressions “Ditang” and “Edeng”, work in all government offices, including government owned and controlled corporations, is hereby suspended effective 12:01 P.M. today. Government agencies performing vital functions shall, however, maintain a skeletal work force to ensure delivery of services and continuity of their operations.

All services shall resume at the start of the regular working hours tomorrow, 6 July 2000.

This Circular shall take effect immediately.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, 5 July 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 62**

**IMPLEMENTING EXECUTIVE ORDER NO. 102, SERIES OF 1999, REDIRECTING THE FUNCTIONS AND OPERATIONS OF THE DEPARTMENT OF HEALTH**

The implementation of Executive Order No. 102 dated May 24, 1999, enabling the Department of Health to rationalize and streamline its structures and functions, shall be governed and undertaken along the following lines:

**I. GENERAL CONSIDERATIONS:**

1. The rationalization and streamlining process shall be consistent with the Health Sector Reform Agenda of the Department of Health.
2. The rationalization and streamlining process shall cover three (3) phases:
  - a. Phase I: Central Office;
  - b. Phase II: Centers for Health Development, Special Hospitals and Regional Hospitals/Regional Medical Centers, Bureau of Food and Drug and the National Quarantine Office; and
  - c. Phase III: Other attached agencies of the Department of Health

**II. SPECIFIC IMPLEMENTATION MEASURES**

1. The implementation of Phase I shall take effect upon approval of the Notice of Organization, Staffing and Compensation Action (NOSCA) by the Department of Budget and Management and the approval of the Presidential Committee on Effective Governance;
2. Upon approval of the NOSCA, the Department of Health shall immediately prescribe a process of restructuring and staff selection through an Administrative Order;
3. Within thirty (30) days of the approval of the NOSCA, the Department of Health shall submit a plan of action for retooling and retraining for staff members retained at the Central Office;
4. The Department of Health shall submit bi-annual updates on the status of implementation of the Presidential Committee on Effective Governance.

For strict compliance.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, July 17, 2000

*Source: Presidential Management Staff*

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*. Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 63**

ENJOINING ALL INFORMATION OFFICERS OF OFFICES/AGENCIES AT THE REGIONAL AND LOCAL GOVERNMENT LEVELS, NON-GOVERNMENT INSTITUTIONS AND THE PRIVATE SECTOR IN MINDANAO TO ATTEND AND PARTICIPATE IN CONFERENCES, SEMINARS, WORKSHOPS AND SIMILAR GATHERINGS CONDUCTED BY THE MINDANAO COMMUNICATORS' NETWORK (MINDACOMNET)

The Mindanao Communicators' Network (MINDACOMNET) is a network of government and non-government information officers organized in 1999 for the purpose of networking agencies for communications practitioners in the government, non-government organizations and the private sector in Mindanao to enhance the professional growth of public and private communicators/information officers in the Mindanao regions.

The MINDACOMNET was organized to serve as a mechanism for the promotion and advocacy of the National Government's peace and development efforts in Mindanao.

In order to achieve its purpose and objectives, the MINDACOMNET shall conduct conferences, seminars, workshops and similar gatherings on a periodic basis.

All heads of government departments, bureaus, agencies, offices, including government-owned and/or controlled corporations, government financial institutions, state colleges and universities and local government units are enjoined to authorize their information/communications officers to attend and participate in MINDACOMNET conferences and similar activities on official time with expenses, such as transportation, per diems, registration fees and other necessary fees/expenses, at rates prescribed in accordance with existing policies of the Department of Budget and Management, the Commission on Audit and the Civil Service Commission, chargeable against the funds of their respective agencies/offices, subject to the usual accounting and auditing rules and regulations.

This Memorandum Circular shall take effect immediately.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, August 29, 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 64**

AUTHORIZING THE ATTENDANCE OF ALL LAWYERS IN THE EXECUTIVE BRANCH IN REGION VI IN THE LAW PRACTICE INSTITUTE ON NOVEMBER 23 AND 24, 2000 AT THE AMIGO TERRACE HOTEL, ILOILO CITY

The Integrated Bar of the Philippines, Iloilo Chapter, and the University of the Philippines Law Center will jointly hold a General Law Practice Institute on November 23 and 24, 2000 at the Amigo Terrace Hotel, Iloilo City.

In connection with this, all lawyers in the executive branch of Region VI are hereby authorized to attend the Institute on official time.

Participants shall submit to their respective units a complete report of their attendance or participation in the said Institute.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, SEP 08 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 65**

AUTHORIZING THE ATTENDANCE OF OFFICIALS AND EMPLOYEES OF THE NATIONAL GOVERNMENT AND LOCAL GOVERNMENT UNITS TO ATTEND THE 1<sup>ST</sup> NATIONAL CONFERENCE ON E-COMMERCE WITH THE THEME “THE GLOBAL NETWORK ECONOMY”

On October 12-15, 2000, the 1<sup>st</sup> National Conference on E-Commerce which will focus on the Electronic Commerce Act and its implementing rules and regulations, the various issues and services affecting Government and private sector transactions and the required services for its proper implementation, will be held at the Philippine International Convention Center (PICC).

In consonance with the Government’s policy of encouraging the widespread use of information and communications technology (ICT) in Government to ensure a more efficient and effective public access to information, and a faster and efficient delivery of government owned and/or controlled corporations (GOCCs) and their subsidiaries, and local government units (LGUs) are encouraged to authorize their personnel to attend the conference on official time with expenses such as transportation allowances, per diems, conference fees, etc., at rates prescribed in accordance with current CDA, CSC and DBM policies chargeable against the funds of their respective agencies, subject to the usual accounting and auditing rules and regulations.

For the guidance and compliance of all concerned.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, September 8, 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 66**

AUTHORIZING THE ATTENDANCE OF LAWYERS EMPLOYED IN GOVERNMENT OFFICES AND AGENCIES IN THE 8<sup>th</sup> NATIONAL CONVENTION OF LAWYERS ON APRIL 26-28, 2001 AT WATERFRONT CEBU CITY HOTEL, CEBU CITY

The Integrated Bar of the Philippines will hold the 8<sup>th</sup> National Convention of Lawyers on April 26-28, 2001 at the Waterfront Cebu City Hotel, Cebu City.

In this connection, lawyers employed in government offices and agencies are hereby authorized to attend the Convention on official time.

Participants shall submit to their respective units a complete report of their attendance or participation in the said convention.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, September 15, 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.



MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 67**

**AUTHORIZING ATTENDANCE AT THE SEVENTH ANNUAL CONVENTION OF THE GOVERNMENT ORGANIZATION FOR INFORMATION TECHNOLOGY (*GO for IT*)**

The Government Organization for Information Technology (GO for IT), an organization of Information Technology (IT) executives, managers, professionals, practitioners, policy makers and users in government that promotes the application of IT processes; promotes IT professional standards and ethics; and encourages information exchange, resource sharing and continuing IT education and training through update courses, seminars and trainings, conferences and conventions, will hold its Seventh Annual National Convention in Puerto Princesa City on 08 to 10 November 2000, with the theme "GO for IT @ 2000.e-commerce.gov.ph".

The Convention will be the venue for the sharing of information, presentation and discussion of programs, initiatives, policies, new and innovative paradigms and concepts and clarification and resolution of issues and concerns pertaining to information technology with particular emphasis on the recently passed E-Commerce Law which requires government agencies to comply within two (2) years.

In line with Memorandum Circular No. 45 dated 30 September 1999, all heads of departments, bureaus and offices, including government-owned and/or controlled corporations (GOCCs) and their subsidiaries, government financial institutions, local government units and state universities and colleges (SUCs) are encouraged to authorize their IT executives, managers, practitioners, users and allied professions to attend and participate in the Convention on official time with expenses allowable at rates prescribed in accordance with current COA, CSC and DBM policies, chargeable against the funds of their respective offices/agencies, subject to the usual accounting and auditing rules and regulations.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, 11 October 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). [*Memorandum Circular Nos.: 1 - 71*].  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 68**

In view of the unexpected power failure in some areas in Metro Manila, work in government offices where electric power have not been restored is hereby suspended effective 12:01 p.m. today, October 20, 2000, except in those government agencies performing vital functions. These offices shall maintain skeletal work forces to ensure delivery of services and continuity of their operations. The suspension of office work shall automatically be lifted as soon as electric power is restored in the affected areas.

This Circular takes effect immediately.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

Manila, 20 October 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 69**

All employees of government offices, including government owned and controlled corporations, may take the afternoon off effective 12:01 P.M. of 31 October 2000 to enable them to participate in the observance of All Saints' Day. Government agencies performing vital functions shall, however, maintain a skeletal work force to continue their operations.

Government offices shall resume normal services at the start of business hours on 3 November 2000.

This Circular takes effect immediately.

By authority of the President:  
**RONALDO B. ZAMORA**  
Executive Secretary

Manila, October 16, 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 70**

**AUTHORIZING THE PARTICIPATION OF ENVIRONMENTAL PLANNING PRACTITIONERS  
IN GOVERNMENT IN THE NATIONAL CONVENTION OF THE PHILIPPINE INSTITUTE OF  
ENVIRONMENTAL PLANNERS**

The Philippine Institute of Environmental Planners (PIEP) will hold its Annual Convention on November 24 & 25, 2000 with the theme, CULTURE AND HERITAGE AMIDST CHANGE, at the Manila Midtown Hotel, Pedro Gil cor. Adriatico, Malate, Manila.

In support of the government's efforts in preserving culture and heritage in the context of planning at the level of government environmental planning practitioners, City/Municipal/Provincial Planning and Development Officers as well as urban and regional planners in national government agencies, are hereby authorized to attend the above-mentioned Convention on official time, with entitlement to reasonable expenses for registration and transportation expenses at the rates allowable under COA rules and regulations chargeable against the funds of their respective offices, subject to the availability thereof, and to accounting and auditing rules.

Within thirty (30) days thereafter, participants shall submit a report on the Convention outputs, action plans and recommendations to the Office of their respective Department Secretaries and Heads of Agencies. Likewise, the PIEP shall furnish the Civil Service Commission a report on the results of the convention as well as a list of the attendees.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

October 27, 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*.  
Manila: Presidential Management Staff.

MALACAÑANG  
MANILA

**MEMORANDUM CIRCULAR NO. 71**

AUTHORIZING GOVERNMENT OFFICIALS AND EMPLOYEES WHO PARTICIPATED IN THE PROGRAM IN DEVELOPMENT ECONOMICS TO ATTEND ON OFFICIAL BUSINESS THE NATIONAL LECTURE ON DECEMBER 8, 2000 TO BE CONDUCTED BY THE UNIVERSITY OF THE PHILIPPINES SCHOOL OF ECONOMICS

The Program in Development Economics (PDE) of the University of the Philippines School of Economics (PDE) has organized a National Lecture on “Effective Governance under the Three Post-EDSA Administrations” on December 8, 2000 in order to discuss effective governance as experienced by the different administrations considering the economic situation of the time and their responses in terms of policies and programs. The lecture is part of the continuing education of the PDE that aims to upgrade the knowledge and skill of program participants in economic theory and economic policy-making.

In this connection, all government officials and employees who have participated in the Program in Development Economics of the UP School of Economics are hereby enjoined to attend this lecture series. Their attendance shall be on official business and the cost of their participation shall be in accordance with the existing rates for conferences, seminars and workshops prescribed under National Budget Circular No. 442, dated March 29, 1995.

By authority of the President:  
(Sgd.) **RONALDO B. ZAMORA**  
Executive Secretary

4 December 2000

*Source:* **Presidential Management Staff**

Office of the President of the Philippines. (2000). *[Memorandum Circular Nos.: 1 - 71]*. Manila: Presidential Management Staff.